



Registration Instructions for NEW Families

Dear potential Discovery Link Families,

Discovery Link is Denver Public Schools' official afterschool program. We offer quality programming before and after school, during school breaks and on school dismissal days at over 40 sites across the district. Our programs run from 6:30am until the school bell rings in the morning, and in the afternoon from dismissal time until 6:00pm. <http://discoverylink.dpsk12.org/>

Available spots in our programs are limited due to licensing restrictions. Click [here](#) to find out more about our sites and waitlists.

Registration for School Year 2018-2019 is around the corner! New families will register **May 7 at 8:00 a.m.-May 11 at 4:00 p.m. Registration is NOT first come, first served!** As long as you register within the one week window and submit all pertinent health forms by May 11th at 4:00 p.m., you will be entered into a lottery for any remaining spots at sites. (Find more detailed information about our process in the attachments).

We will be using the online enrollment platform, SchoolCare Works for registration. Onsite registration support will be provided at your Discovery Link site on May 7 from 8:00-10:00 a.m. and 2:00-6:00 p.m.

Discovery Link is pleased to announce a reduction in registration fees this year from \$60/child and \$75/family to \$35/child and \$50/family.

*Please read very important information **below and attached** to set you up for success for school year registration.*

Registration Link: (Goes live May 7th at 8:00 a.m.):

https://www.schoolcareworks.com/registration/dps/start_registration.jsp

REQUIREMENTS:

NOTE: The system will not save your progress. You cannot begin and come back later without starting over. Please have the following information ready BEFORE proceeding: Doctor phone and address, Dentist phone and address, Hospital phone and address, TWO Emergency contacts (who are not the guardians) phone and addresses, and relevant allergy and medication information.

You must select a MINIMUM of THREE days per week to enroll.

Discovery Link registration will only be approved upon receipt of completed, up-to-date immunization forms. This is required for ALL SITES. Please submit forms to discovery_link@dpsk12.org if we do not have an up-to-date record on file. Please do not assume they are on file with the school as many schools do not upload and share them with Discovery Link.

ALL NEW FAMILIES MUST SUBMIT IMMUNIZATION RECORDS IN ORDER TO BE CONSIDERED FOR ENROLLMENT.

- **A copy of your child(ren)'s Health Appraisal Form is REQUIRED IF your child will attend any of the following "Center Sites"***
 - Any aged child attending Valdez, Lincoln, McKinley Thatcher, Sandoval, and CEE
 - Any child aged 5 and under attending Isabella Bird, Brown, Roberts or Westerly Creek
 - Each Health Appraisal Form must have a physician's signature and date your child must return to the doctor for next well child visit or per AAP Guidelines

*"Center Sites" are programs which serve children ages 3-4 as well as school aged youth. These sites have additional requirements mandated by the State of Colorado in order to protect our young children's health and wellbeing.

For a Health Appraisal Form Template, please visit <http://discoverylink.dpsk12.org/wp-content/uploads/2016/08/Health-Appraisal-Form.pdf>.