

Discovery Link SUMMER CAMP CANCELLATION/CHANGE FORM



DENVER
PUBLIC
SCHOOLS



DISCOVERY LINK
THE DPS AFTERSCHOOL PROGRAM

CANCELLATION/CHANGE POLICY:

Request must be submitted to the main office by 4:00 PM ON OR BEFORE THE REGISTRATION/CANCELLATION DEADLINE. A separate form is required for each child. All additions or site changes will be dependent on space availability. You may return this form via email to discovery_link@dpsk12.org or by fax to 720-423-1507. Thank you.

Child's Name:	Today's Date:
Parent's Name:	

SITE: PLEASE MARK SELECTION:

<input type="checkbox"/> Cory	<input type="checkbox"/> Isabella Bird	<input type="checkbox"/> ECE Isabella Bird	<input type="checkbox"/> Lowry	<input type="checkbox"/> Park Hill	
<input type="checkbox"/> Sandoval	<input type="checkbox"/> ECE Sandoval	<input type="checkbox"/> Slavens	<input type="checkbox"/> Southmoor	<input type="checkbox"/> Steele	
<input type="checkbox"/> Swigert	<input type="checkbox"/> ECE Swigert	<input type="checkbox"/> Valdez	<input type="checkbox"/> ECE Valdez	<input type="checkbox"/> Westerly Creek	<input type="checkbox"/> ECE Westerly Creek

Indicate Selection Below:	Deadline Dates	Indicate Selection Below:
<input type="checkbox"/> WEEK 1: June 12-June 16	Cancel or Add by May 30 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 2: June 19-June 23	Cancel or Add by June 5 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 3: June 26-June 30	Cancel or Add by June 12 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 4: July 3-July 7 (No camp on July 4)	Cancel or Add by June 19 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 5: July 10-July 14	Cancel or Add by June 26 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 6: July 17-July 21	Cancel or Add by July 3 rd	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 7: July 24-July 28	Cancel or Add by July 10 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add
<input type="checkbox"/> WEEK 8: July 31-Aug 4	Cancel or Add by July 17 th	<input type="checkbox"/> Cancel <input type="checkbox"/> Add

Deposit is required for any added weeks, Please do one of the following:

- a) **Fill out the Credit Card info below for a one-time deposit payment**
- b) **Initial here to charge your previously instated Tuition Express account _____**
- c) **Attach a check made out to DPS Community Education**

CARD # <i>(Master card or Visa only)</i>		
	EXPIRATION DATE	CVV
SIGNATURE	Date	

I understand that my account will be charged and I am financially responsible for the week's payment if this form is not submitted by the Registration/Cancellation Deadline date and time. **The \$25 weekly deposit is non-refundable and non-transferrable. If cancellation is made a confirmation letter will be sent.**

Parent/Guardian Signature

Date

FOR OFFICE USE

Date Received: _____

Time Received: _____

Completed By: _____

Email Confirmation: _____

Email PS: _____

Financial Drop Off: _____