



## School Year 2018-2019 Registration Information

### PRIORITY OF ENROLLMENT:

#### **Priority 1:**

##### **CURRENT FAMILIES of Discovery Link (enrolled in as of 4/16/18) school year before/after care in 2017-2018)**

- **Registration is NOT first come, first served for current families.**
- Enrollment in Summer Camp or Dismissal Day Camps does NOT qualify families as “current” families. Only children enrolled in Discovery Link 2017-2018 (as of 4/16/18) school year before/after programs are considered “current”.
  - Current families (and siblings) are *guaranteed* a spot if your family is in good financial standing, completes the registration process and submits any necessary health documents to Discovery Link within the designated two-week timeframe (April 16<sup>th</sup> 8:00 a.m.-April 27<sup>th</sup> 4:00 p.m.)
  - **As defined in the email, if Discovery Link does not have an up-to-date immunization record and health appraisal (if needed) on file for your child prior to April 27<sup>th</sup> at 4:00 p.m., your child’s spot is not guaranteed and will be put into the lottery with new families.**
  - You will be notified by email by May 4<sup>th</sup>.
  - Discovery Link will not accept registrations April 27<sup>th</sup> at 4:00 p.m.-May 7<sup>th</sup> at 8:00 a.m. THE SYSTEM WILL BE SHUT DOWN DURING THIS TIMEFRAME.
- A registration fee of \$35.00 for the first child and \$15.00 for a sibling will be collected at the time of registration. (Total not to exceed \$50.00 per family)
- Dates and times for in-person support at our sites and at the Acoma Campus will be posted on our website by April 9<sup>th</sup>.

#### **Priority 2:**

##### **WAITLIST FAMILIES of Discovery Link (the deadline has passed to be added to the 2017-2018 school year waitlist)**

- **Registration is NOT first come, first served for waitlist families.**
  - Priority for enrollment goes to “current” families as defined above. Waitlisted families will then be put into any remaining spots at sites if registration is completed and all necessary health documents are received by Discovery Link within the designated two-week timeframe (April 16<sup>th</sup> 8:00 a.m.-April 27<sup>th</sup> 4:00 p.m.)
    - You will maintain your current position on the wait list if no spots are available.
    - If necessary, Discovery Link will mirror the DPS Choice process and will then run a lottery for any remaining spots at our sites.
  - **As defined in the email, if Discovery Link does not have an up-to-date immunization record and health appraisal (if needed) on file for your child prior to April 27<sup>th</sup> at 4:00 p.m., your child’s spot is not guaranteed and will be put into the lottery with new families.**
  - You will be notified by email by May 4<sup>th</sup>.
  - Discovery Link will not accept registrations April 27<sup>th</sup> at 4:00 p.m.-May 7<sup>th</sup> at 8:00 a.m. THE SYSTEM WILL BE SHUT DOWN DURING THIS TIMEFRAME.
- A registration fee of \$35.00 for the first child and \$15.00 for a sibling will be collected at the time of registration. (Total not to exceed \$50.00 per family). This fee will be refunded if you do not receive a spot in the program AND do not wish to remain on the waitlist.

#### **Priority 3:**

##### **NEW FAMILIES of Discovery Link**

- **Registration is NOT first come, first served for new families.**
- **This is in contrast to previous years.**
  - Priority for enrollment goes to “current” and “waitlisted” families as defined above.
  - New families should complete the registration process and submit all required health documents to Discovery Link within the designated one-week timeframe (May 7<sup>th</sup> 8:00 a.m.-May 11<sup>th</sup> 4:00 p.m.)
    - Discovery Link will mirror the DPS Choice process and will then run a lottery for any remaining spots at our sites.
  - As defined above, if Discovery Link does not have an up-to-date immunization record and health appraisal on file for your child prior to May 11<sup>th</sup> at 4:00 p.m., your child will not be entered into the lottery and will automatically be placed at the bottom of the wait list.
  - Discovery Link will not accept registrations April 27<sup>th</sup> at 4:00 p.m.-May 7<sup>th</sup> at 8:00 a.m. THE SYSTEM WILL BE SHUT DOWN DURING THIS TIMEFRAME.
  - You will be notified by email by May 18<sup>th</sup> about placement in the program or on the waitlist.
- A registration fee of \$35.00 for the first child and \$15.00 for a sibling will be collected at the time of registration. (Total not to exceed \$50.00 per family). This fee will be refunded if you do not receive a spot in the program AND do not wish to remain on the waitlist.
- Additional information about waitlists can be found at <http://discoverylink.dpsk12.org/wp-content/uploads/2017/03/Discovery-Link-Waitlists-Process-Letter.pdf>.



**DISCOVERY LINK**  
A DPS EXTENDED LEARNING & COMMUNITY SCHOOLS PROGRAM

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### SITES, HOURS AND FEES

Sites	Daily Fee a.m. programming	Daily Fee p.m. programming
Asbury, Bradley, Bromwell, Brown, C3, Carson, CEE, Cory, Denver Language, Edison, Isabella Bird, Lincoln, Lowry, McKinley- Thatcher, McMeen, Park Hill, Polaris, Roberts, Sandoval, Slavens, Southmoor, Steck, Steele, Swigert, Teller, University Park, Valdez, Westerly Creek	\$8.00	\$12.00
Centennial, Denver Green School, High Tech, Inspire	\$5.00	\$11.00

#### Additional Fee Information

- Kadoodles at Sandoval and Lincoln-\$17.00 per day
- Sibling discount-10% discount for all siblings, no discount for first child
- Early Riser Drop In-\$13.25
- Afterschool Drop In-\$18.50
- Early Release Fridays Only-\$25.00 per day (DLS, Denver Green and Roberts only. Students enrolled in regular Discovery Link programming throughout the week will not pay this fee.)
- Dismissal/Camp Day-\$38.00
- Drop in Camp Fee-\$76.00

#### Billing

- Beginning in August, monthly charges will be posted to your account on the 15<sup>th</sup>.
- Monthly payments are due by the 3<sup>rd</sup> of each month.
- If your family signs up for Autopay, your account will be charged on the 3<sup>rd</sup> of each month.
- A late fee for unpaid accounts will be assessed on the 8<sup>th</sup> of each month.
- Non-payment withdrawal date from program is the 15<sup>th</sup> of each month.

#### Registering for multiple sites:

Discovery Link understands that some families new to the District are still deciding which school their child will attend. Families may register their child(ren) at a maximum of TWO sites. Within one week of notification by the DPS Choice office of school assignment, parents must select which Discovery Link program their children will attend.

#### Financial Aid:

Limited financial aid is available. Scholarship applications will only be considered for families who don't otherwise qualify for CCAP. The criteria to apply for CCAP is detailed below. Please contact [discovery\\_link@dpsk12.org](mailto:discovery_link@dpsk12.org) for further information.

- Employed or self-employed and earning at least minimum wage for the hours worked, or;
- Attending high school, college for the first bachelor's degree or vocational program, or earning a GED or ESL, or;
- Currently searching for a job, or;
- Participating in Colorado Works and qualify for child care as part of their Individual Plan

2018 DENVER CCAP INCOME REQUIREMENTS FAMILY SIZE	MAXIMUM MONTHLY INCOME BEFORE TAXES
2	\$3,045.00
3	\$3,828.75
4	\$4,612.50
5	\$5,396.25
6	\$6,180.00
7	\$6,963.75
8	\$7,747.50
9	\$8,531.25

### PROGRAM TIMES



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## **School Year 2018-2019 Registration Information**

Our programs run from 6:30am until the school bell rings in the morning, and in the afternoon from dismissal time until 6:00pm.